

A note from a previous SCEE editor

Please take a moment to carefully read the requests of a former editor of the SCEE proceedings series, in an attempt to simplify the work associated with the compilation of the SCEE proceedings. As an editor, I noticed that authors have various ways of producing a manuscript in LaTeX that in several cases lead to:

- clashing packages at proceedings level,
- violation of the publishers layout style,
- exceedance of the maximum number of pages,
- symbols, labels, and references that have an impact on other people's manuscript when put together in the proceedings.

These issues involve a large amount of work for the editor to handle the proper compilation of the proceedings, before it can be accepted by the publisher. Therefore, I kindly request you to *carefully read and follow the instructions for authors*.

On top of that, I have a small number of points that I would emphasise, even though most are mentioned in the author guidelines for many years already:

- Do not change the fonts and stick to the fonts defined in this template, since the publisher needs a collection of papers with a uniform layout and mark up.
- Do not change the font sizes, especially the font size of the bibliography, to cram your manuscript into the maximum of 8 pages. If you need to put parts in a smaller font size, your paper is simply too long and you give the editor an impossible job.
- Choose from the packages that are provided in this template. Adding others runs the risk of clashing packages. In some cases, known clashes are already mentioned in the template
- Provide your graphic work in .eps and/or .pdf files and *do not* use packages that produce graphic work as part of the LaTeX code. This ensures that your graphic work has a guaranteed look and editors do not have to guess if there is a problem with the code or a package. You can produce the graphic work on an empty LaTeX page and crop the resulting image to arrive at a .pdf or .eps figure.
- Use labels that are *unique*, not just within your own paper, but throughout the proceedings. Imagine what would happen if all authors would label their sections and figures with labels such as section1 and figure1. It would be an editor's nightmare! Therefore, it is essential to make unique labels by including the first-author's name as part of the label, e.g. Smithfig1.
- If you define new commands or symbols, make sure that they are unique too. Otherwise they tend to override other people's defaults. Please refrain from using any of the following: DeclareMathAlphabet, DeclareMathOperator, DeclareSymbolFont, DeclareMathSymbol. These tend to have a global character and may interfere with the publisher style if not properly and uniquely defined.